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MAR 31 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Nominations for Security Hearing Boards

REFERENCES:

- a. Memo dated 15 February 1954 to AD/P from A-DD/A, subject: "Security Hearing Board Roster"
- b. Memo dated 26 March 1954 to DDCI thru A-DD/A and AD/P from D/SEC, subject: "Nominations for Security Hearing Boards"
- c. Memo dated 29 March 1954 to AD/P from A-DD/A, subject: "Nominations for Security Hearing Boards"

1. Paragraph 2 of reference a. indicated that the DDCI felt the Agency should avoid having too many people listed on the Civil Service Commission Hearing Board Roster and that instead we should attempt to establish the Office of Personnel as the one point of contact with all other agencies of the Federal Government to which requests for Hearing Board members could be addressed. This matter was discussed with Colonel James Hatcher of the Commission's Security Appraisal Office. He advised us informally that to permit CIA to maintain a roster within a roster was contrary to Civil Service Commission regulations and not within the intent of Executive Order 10450. As a further point, Colonel Hatcher reminded us that to avoid an exception on a point of order a person may not legally serve on a Hearing Board unless his agency has certified his name to the Civil Service Commission and the Commission has entered his name on the official roster. This information was passed to the Director of Security on 15 February 1954 which resulted in preparation of reference b.

2. At the present time the names of six CIA members are listed on the official Hearing Board Roster. Each of the six has received two internal communications emphasizing that prior to accepting any assignment to a Board convened by another Government agency the request to serve should be communicated to the Office of Personnel. The Office of Personnel now maintains a roster of Hearing Board requests and it has been our practice to distribute, as equitably as possible, Hearing Board duty. As pointed out in paragraph 4, reference b., our nominees have received only two requests to serve within the past 60 days. Up to this point any requests addressed to a CIA nominee has been honored, if not by the nominee called, by another nominee. In all we have received ten requests to serve, and three of our six nominees have served or are serving on only one board each. In discussions with the

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Deputy Director of Security it was concluded that once a nominee had served on three or four Boards within a period of a year his name could be dropped from the list and another name substituted. In this way we would not need to have more than six names listed with the Commission at any one time.

3. Since participation in this program is not now causing an undue burden on any CIA member, this Office concurs in the recommendations made by the Director of Security.



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Harrison G. Reynolds  
Assistant Director for Personnel

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